

NCK Homeland Security Region Council

Meeting Minutes for 8/7/06

Representatives in attendance:

Jon Siemers- Fire Service
Bryan Armstrong- Emergency Management,
Saline County
Sherry Angell- Public Health
Charles Sellens- Smith County
Ladonna Reinert- Lincoln County
Dennis Colsden- NCK HS Regional Coordinator
Pam Kemp- EMS, Clay County
Janice Davidson- Ottawa County
Brad Homman- Public Safety Communications,
Dickinson County

Russ Black- Lincoln County Sheriff
James Hill- Law Enforcement
John Hultgren- EMS
Don Snyder- Jewell County
Sue Cooper- Hospital
Dr. Bill Bryant- Agriculture
Darrell Eastin- Fire Service

Representatives absent:

Shawn O'Leary- Public Works, Salina
Terry Collins- Mitchell County
Kenny Bernard- Ellsworth County
Richard Chartier- Cloud County

Dr. Larry Coulson- Volunteer/Non-Profit Organization
Raymond Raney- Emergency Management
Betty Pruter- Osborne County

Guests in attendance:

Carla Mans- Osborne County Health Dept. (in
attendance on Betty Pruter's behalf)
Battalion Chief Calvin Kelsey- Salina
John Cyr- NCRPC, Fiscal Agent

Rodney A. Job- Lincoln County EM
Chancy Smith- DC Emergency Management

A. Welcome

B. Approval of July minutes

Minutes of the July 7, 06 meeting were emailed out. Sherry reported that there were two name corrections that needed to be made. The corrected minutes will be emailed out with the August minutes.
Motion to approve the corrected minutes made by Dr. Bryant, 2nd made by Charles Sellens. Motion passed by unanimous vote.

C. KDEM update

Bryan Armstrong reported that the Hazardous Material Emergency Planning grant will also be managed by the region at some point. Dennis reported there will be upcoming forums for certain regional council members, but dates have not been set.

D. Enhanced Interoperable Communications/Integrated Technology subcommittee report- Brad Homman

The goal identified for this proposal was to facilitate the installation of a base radio, which would function on the mutual aid channel in each county that desires to participate. It was determined that a consultant would need to be hired to do a baseline assessment and inventory with each of the Public Safety Answering Point Directors. Two vendors have been identified, but no costs have been discussed at this time.

The region would then determine how they could facilitate an upgrade to allow seamless interoperability. The need is to look at national trends & 5-10 year planning, and the ability to mesh with the county's daily operations.

E. Continuity of Operations/Continuity of Government Planning: A Strategy for Survival was presented by Tallgrass Technologies/Resiliency Solutions. For more information go to: www.tallgrasstech.com

F. Executive Committee Report- Sue Cooper

The final fiscal agent contract was presented with the amount of the contract for \$12,899.00, which includes regional meeting incidentals. With no dissention from the Council, Sue will sign the contract.

The Conflict of Interest Policy was presented as had been previously emailed out. Darrell Eastin made a motion to accept the Conflict of Interest Policy as presented. 2nd made by Ladonna Reinert. Motion passed by unanimous vote.

Policies were signed by the members present and will be retained with the official Council records.

Sue read the Ks. Sheriff's Association recommendation letter appointing Sheriff Russ Black as Sheriff's Representative to this Council. Charles Sellens made the motion to recognize the appointment of Sheriff Black to the Council. 2nd by Darrell Eastin. Motion passed by unanimous vote.

G. Policies and Procedures

Dennis reports other Councils in Kansas have not yet developed any policies or procedures. He will look into obtaining policies and procedures from neighboring state Regional Councils.

H. CBRNE/WMD/HazMat Response Training and Equipment subcommittee report: Darrel Eastin

The proposal is to develop regional response plans to train and provide the appropriate equipment for counties to better integrate with the Regional Hazmat Team. The investment description provided at the previous meeting covers the project proposal. The assessment needed could be integrated with the Communications project. Darrell will get with Brad to prepare a combined questionnaire. Costs to accomplish the proposal are not available at this time.

I. Deployable Response Resources subcommittee report: Bryan Armstrong

The primary proposal is the development of 7 regional Incident Management Teams. The team will be trained and equipped to a type IV level. Initially the team would consist of 24 members = 2 from each county. KU Fire school could put on a DHS approved IMT III training in each region. Equipment needs for the individual team members would be identified & provided to support the team. Projected cost for this proposal is \$75,000.

J. Prevention, Mitigation, Response and Recovery from Animal Emergencies subcommittee report: Dennis Colsden
Ida Kirmse, KAHD, was in attendance to present several Agricultural/Food Safety project proposals & cost projections for regional implementation. See Attachment. The committee will determine which one(s) will benefit the region and fit within the budget.

K. Regional Investment & Funding Allocation Approval

Since time is imperative to submit the investment proposals, it was decided to take the total amount available and divide it among the four investments. Total= \$417,060 after the M & A amount was deducted.

Deployable Response Resources = \$75,000

Prevention, Mitigation, Response and Recovery from Animal Emergencies= \$50,000

CBRNE/WMD/HazMat Response Training and Equipment= \$111,000

Enhanced Interoperable Communications/Integrated Technology= \$181,060

James Hill made a motion to accept the funding allocations per investment as written. 2nd by Darrell Eastin. Motion passed by unanimous vote.

Motion made by Sherry Angell for subcommittees to submit their final work plan and budget to Ladonna Reinert, Chairperson of the Planning Committee for consolidation by August 21, 2006. It will then be sent to the Executive Committee for final approval and submission to the State. 2nd made by Charles Sellens. Discussion on whether the final work plan and budget would need to be voted on by the entire group. It was determined that that was not necessary. Motion passed by unanimous vote.

L. Other Business

John Cyr, NCRPC reported that his office had been approached by the NE Region to act as their FA, and wanted to know if this Council had any problems with that. None were identified.

Charles Sellens informed the Council that he has resigned as Representative for Smith County and someone else will be in attendance at the next meeting.

M. Excused Absences

Larry Coulson, Janice Davidson, Richard Chartier and Betty Pruter notified the Council that they would be unable to attend today's meeting. Betty did send Carla Mans in her place. It was noted that this would be a third unexcused absence for Kenny Bernard. Sue will draft a letter to Ellsworth County to encourage their participation. Charles Sellens made a motion that given the meeting was changed without much notice or cause, everyone absent should be excused. 2nd made by Darrell Eastin. Motion passed by unanimous vote.

N. The next NCK HS Regional Council meeting will be in October. Date & place to be determined later.

O. Adjournment

With no further business appearing, Sue adjourned the meeting.

8/10/06

Respectfully submitted,

Sherry Angell RN, NCKPHI Regional Coordinator, NCK HS Reg. Council Secretary